Louviers Water and Sanitation District
Board Meeting Minutes

The Board of Directors of the Louviers Water and Sanitation District held a meeting at 6:30 pm on October 27, 2026, at the Clubhouse and via Zoom.

Attendance

Board Members:
Matthew Collitt, President
Beca Connet, Treasurer
Vince Guerrie, Member
Jake Kennedy, Member
Nick Pepping, Member

Also in attendance:
Michael Gerstner, TST Infrastructure, District Engineer
Neil Schilling, Schilling & Associates, District Accountant
Will Parker, Semocor
Jeff Erb, Erb Law
Sarah Shepherd, Circuit Rider of Colorado, District Manager
Peter Kline, Circuit Rider of Colorado, District Management

Call to order/agenda

The meeting was called to order at 6:33 pm by Director Collitt. The agenda was approved by acclamation.

Public Comment

No public comment.

Ongoing Items

- IGA – no update was provided at this meeting.
- Executive session pursuant to Sections 24-6-402(4)(b), (e)(I) C.R.S. to receive legal advice and determine positions relative to matters that may be subject to negotiations and instruct negotiators regarding potential agreement with Dominion Water and Sanitation District regarding emergency water interconnection and allocation of ARPA funds to District.
  No executive session was held.
- Colorado Water Conservation Board (CWCB) grant – this is still in the close out phase.
- Federally Directed Spending Update – the SHPO and grant application are still in process.
- Range Development/Dominion Water and Sanitation District update – no update at this meeting.
- ARPA/CDPHE Treatment System Update – these are being closed out. The treatment system update has been completed.

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New Business & Open Items

Operations:

Public Hearing for Account Certifications for Past-due Customers:
Upon a motion by Director Collitt, and seconded by Director Kennedy, the Board voted 5-0 to open the Public Hearing for Account Certifications for past due customers at 6:47pm.
The public hearing opened at 6:47pm.

No public comment was made.

Upon a motion by Director Collitt, and seconded by Director Kennedy, the Board voted 5-0 to close the Public Hearing for Account Certifications for past due customers at 6:48pm. The public hearing was closed at 6:48pm.

Consider approval of the Resolution to Certify Past-due Accounts:
The Board discussed the resolution. Upon a motion by Director Collitt, and seconded by Director Connet, the Board voted 5-0 to approve the Resolution to Certify past due accounts. 4 accounts will be certified, and 1 account will have a lien placed.

Operators Report:
The Board reviewed the Operations Report presented by Will Parker. Discussion followed.

Construction update:
Engineer Report:
Michael Gerstner provided an update on the meter project, work orders, and pay-apps. Discussion followed. A change order will be issued for additional time to allow the contractors to keep the contract open through April 2027.

Michael Gerstner presented the GIS license renewal. Discussion followed. Upon a motion by Director Connet, and seconded by Director Kennedy, the Board voted 5-0 to approve the GIS license renewal at $825.00.

The Board discussed the membership renewal for the Colorado Rural Water Association. Upon a motion by Director Collitt, and seconded by Director Connet, the Board voted 5-0 to approve the renewal of the membership.

Administrative Items:

Meeting Minutes:
Approval of Minutes from September 15, 2026, meeting
Upon motion by Director Collitt, and seconded by Director Kennedy, the Board voted 5-0, to approve the September 15, 2026, minutes, as presented.

Communication Project; Second 2026 Newsletter content
The Board discussed the next newsletter. The newsletter is scheduled to go out with the December billing cycle.

Rules and Regulations Update
Jeff Erb will present updated document at a future meeting.

Remembrances in honor of Diana Miller – dedication date
The Board discussed scheduling the dedication date on March 26, 2027.

Financial Items:

Neil Schilling presented the cash summary, claims list, and disbursements for consideration.

Upon motion by Director Connet, and seconded by Director Guerrie, the Board voted 5-0 to approve the October claims, and disbursements which included 2 loan payments, and CCI pay-app 7, for a total of $137,020.30.

Neil Schilling presented the draft 2027 Budget. Discussion followed.
The Board will consider the updated 2027 Budget at the Budget Hearing in November.

Additional Board Member Items:

Director Connet raised the question of reengaging with Dominion Water/Range Development. Discussion followed.

Adjournment:

The meeting was adjourned by acclamation at 8:17 pm. The next regular meeting, which is also the 2027 Budget Hearing, is scheduled for November 17, 2026, at 6:30 pm.

/s/Sarah Shepherd
Secretary for the meeting